

**CITY OF PINE LAKE
WORK SESSION MINUTES
April 8, 2025 at 6:00 PM
Courthouse & Council Chambers
459 Pine Drive, Pine Lake, GA**

Call to Order: Mayor Hall called the Regular Meeting to order at 6:00PM.

Present: Mayor Brandy Hall, Mayor pro tem Bordeaux, Council Members Jeff Goldberg, Thomas Torrent, and Augusta Woods. Also present were City Manager Stanley Hawthorne, Chief of Police Sarai Y'hudah-Green, City Attorney Chris Balch, Public Works Director Bernard Kendrick, and Assistant City Clerk Ned Dagenhard. Council Member Tom Ramsey and Finance Director Danny Lamonte were not in attendance.

Announcements and Communications

Mayor Hall thanked staff and City Council for a "great retreat." The Mayor continued that discussion topics included strategic priorities and scheduling of town hall meetings.

Mayor pro tem Bordeaux announced that Thursday, April 10th she would be attending a DeKalb Mayor's Retreat in Mayor Hall's stead, adding that she felt such a meeting between City and County representatives was positive.

Adoption of the Agenda of the Day

Council Member Woods moved to adopt the Agenda of the Day; Council Member Torrent seconded.

No discussion took place.

Mayor Hall called for a vote.

All members voted in favor, and the motion carried.

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New Business

1. Audio/Visual Equipment – Issues Related to Live-stream Audio, Potential Solutions

Assistant City Clerk Dagenhard summarized an ongoing issue related to volume during City Council meeting live-streams. Mr. Dagenhard then invited a representative from *Quality Communications*, the City's audio/visual (A/V) technology provider, to speak to the City Council and public about available corrective measures.

The representative from *Quality Communications* presented various solutions, with ranging levels of cost. A tiered list of quotes, the representative added, was currently in development for Administration and City Council review.

No action was taken by City Council.

2. Community Service Through Georgia Department of Community Supervision

Chief Green presented a program, in partnership with the Georgia Department of Community Affairs, that would allow individuals performing court-mandated community service to assist the Pine Lake Public Works Department with grounds maintenance.

Chief Green fielded questions from City Council regarding supervision of program participants.

A consensus of City Council was observed, regarding allowing staff to proceed with preparation of the program and any actionable documents.

No other action was taken by City Council.

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3. Tennis Court Rehabilitation Project

Public Works Director Kendrick recapitulated the work performed thus far to develop a scope of work regarding rehabilitation of the Tennis Court complex. Mr. Kendrick referenced solicitation of services for both fence repair and court resurfacing, with the Director's recommendation being to separate the work and award to separate, niche vendors: *Ergeon* and *Advanced Athletic*, respectively.

Mr. Kendrick fielded questions from City Council regarding lighting, parking, and *Americans with Disabilities Act* (ADA) compliance. Multiple Council Members voiced their preference that ADA-compliance be included in the initial project scope, rather than as part of a separate City-wide remediation effort.

No action was taken by City Council.

4. Preliminary Capital Improvement Program (CIP)

Public Works Director Kendrick presented a 6-year Capital Improvement Program, identifying five (5) sources of funding: Special Purpose Local Option Sales Tax (SPLOST) 1 and 2, Local Maintenance Improvement Grant(s) (LMIG), Community Development Block Grant(s) (CDBG), and the interlocal agreement with DeKalb County for an additional \$2,000,000 in SPLOST funds (AKA *SPLOST \$2mil*).

Additionally, Mr. Kendrick outlined more than thirty (30) potential projects, ranging from vegetation management to dam repair. Mr. Kendrick engaged in lengthy discussion with the Governing Authority regarding the many proposed initiatives. The Mayor and Council thanked the Public Works Director for developing a list Mayor Hall dubbed, "really comprehensive."

No action was taken by City Council.

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5. Fiscal Year (FY) 2025 Budget Modifications (see: *Strategic Performance Report (SPR)*, April)

City Manager Hawthorne introduced discussion of amendments to the FY2025 Annual Budget, commending the City for achieve an unassigned fund balance of 57.6% at the close of FY2023 (the most recently completed audit year).

Mr. Hawthorne, Chief Green, and Assistant City Clerk Dagenhard each outlined various budget modification recommendations. Areas discussed included *Equipment* improvements for the Police Department (body cameras), as well as *Professional Services* in Administration (Zoning Consultant, Environmental Engineering Services) and Court (Public Defender, Ad hoc Judge, Language Translator Services). Additionally, modifications were recommended for *Legal Expenses* to account for greater utilization of the City Attorney position.

Mr. Hawthorne asked that Mr. Kendrick's presentation of a Capital Improvement Plan be entered as his contribution, since it too reflected budget modification recommendations.

No action was taken by City Council.

Reports and Other Business

Mayor

Mayor Hall presented no further comments.

City Council

Council Member Torrent offered kudos to staff and the City Manager, stating that morale appeared to be high. Council Member Torrent also announced that a Beach House garden cleanup facilitated by the Stewards of Environmental Education and Design (S.E.E.D.) was scheduled for April 17th from 6:00-7:30PM.

Council Member Goldberg stated that he had spent "quite a bit of time" at City Hall over the past few months, and echoed Council Member Torrents comment on high morale, adding that there is a "noticeable feeling when you walk in the door." The Council Member commended the development of monthly Strategic Performance Reports, and advocated for better educating residents on the upcoming projects, as well as the status of the western wetland intake pipe and overall lake/wetland management.

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Executive Session

Council Member Torrent motioned to enter Executive Session for the *purpose of discussing personnel* at 8:09PM; Mayor pro tem Bordeaux seconded.

Mayor Hall called for a vote.

All members voted in favor, and the motion carried.

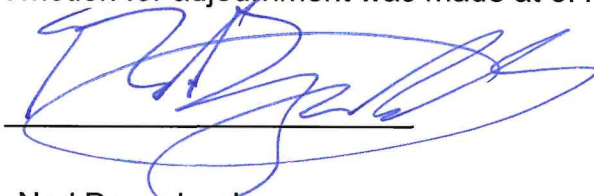
Mayor pro tem Bordeaux motioned to re-enter Work Session at 8:44PM; Council Member Torrent seconded.

Mayor Hall called for a vote.

All members voted in favor, and the motion carried.

Adjournment

A motion for adjournment was made at 8:45PM.



Ned Dagenhard
City Clerk or Delegate

